



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)  
**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**  
**Tatibandh, GE Road, Raipur-492 099 (CG)**  
[www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

No. AIIMS/R/CS/Printing/2020/133

Dated: - 04.04.2020

Inviting Quotations for Consumable Printing items for Central Store, at AIIMS Raipur.

**QUOTATION NOTICE**

Sealed quotations are invited from intending registered Stockiest / Distributors having TIN and relevant documents for Purchase of Consumable Printing item for Central Store Dept., at AIIMS Raipur. The quotation with copy of certificate of TIN & other documents should be submitted to office of **Central Stores Officer, 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, AIIMS Raipur** up to 08.04.2020 Before 03:00 pm. The quotations will be opened on the same day at 03:30 pm. Details of item are given as under:-

Sr. no.	Name of the Item	Unit	Make/ Brand & HSN Code	Qty Rqrd.	Unit Rate in Rs.	GST @%	Unit Rate with Gst in Rs.
01	<b><u>Index File</u></b>  <b>Ring Wire Diameter:</b> - 05mm <b>Material:</b> - Cardboard (Thickness 2.5mm) <b>Material:</b> - Multicolour/Plain (Laminated) <b>Suitable Paper size to file:</b> - A4 Foolscap <b>Ring Height:</b> - 50mm, <b>Rings Gap:</b> - 80mm <b>Printing:</b> - Front Cover printed with AIIMS Raipur Logo & Address in English & Hindi Language. <b>Material Width &amp; length:</b> - 280 mm & 350 mm <b>Note:</b> - Item must having 01 Number SS clip with 02 Numbers SS Rings with SS lever & SS stopper & Sample of Printing Matter/Format will be provided by Central Store Office.	Nos.		01 Nos.			
02	<b><u>Attendance Register</u></b>  <b>Type of paper:</b> -Plain <b>Grammage of Paper (gsm):</b> - 55-70 gsm <b>Number of Pages/Quire:-</b> 200 or 02 Quire <b>Type of Diaries / Registers:</b> -ATTENDANCE REGISTER <b>Dimension of Cover (LX W):</b> - 300mm x 190 mm (Approx.) <b>Dimension of Paper (LX W):</b> - 290mm x 180 mm (Approx.) <b>Content and Description:</b> - General Format for attendance (Format of sample will be provided by AIIMS Raipur at Central Store) <b>Cover Content and Description:</b> - Front Cover Printed with AIIMS, Raipur logo & Full Name in Hindi & English language.	Nos.		01 Nos.			

### नियम व शर्ते:

1. Rate should be mentioned in words & figure both.
2. Taxes, if any (should be clearly mention).
3. This will be rate contract and total value of this rate contract will be Rs. 2,50,000.00
4. Validity of rate contract will be of 1 year and it may be extend upto another 1 year.
5. Firm will have to submit the SD@10% of total contract value i.e. Rs. 25,000 at the time of contract.
6. Delivery Schedule – within 15 days from the date of issue of PO.
7. Price should be FOR Destination basis.(i.e. concerned department)
8. LD @ 0.5% of delayed supply per week or part of week for delay of supply of material subject to maximum up to 10%. After expiry of delivery period material cannot be accepted without extension of delivery period.
9. Quotation No/Name and Due date of opening must be written on top of envelop.
10. GST rates applicable on your quoted item may please be confirmed. HSN code for each item should be clearly mention.
11. Please confirm if there any change (Upward/Reduction) in your Basic Price structure. And you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST. “Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices.
12. In the event of increase in price, detailed justification and supporting evidence may be submitted for our consideration.
13. The GST registration details may please be furnished.
14. 100% payment against receipt and acceptance of material of each PO.
15. Validity of offer should not be less than 90 days
16. No Part supply or Part Payment will be entertained.
17. RTGS detail required for payment purpose.
18. Expenditure will be debitable to GIA-general.
19. Brand & Make should be clearly mentioned in offer (If require).
20. Frequency of order will be decided by AIIMS Raipur as per requirement.

**Sr. Administrative Officer**  
**AIIMS Raipur**